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|  |  | Huangyi Cheng  Veteran/Café Owner |
| profile I am an independent individual who believes in both work smart and work hard. I work smart by finding the most efficient way to do things right, and I work hard by having a strong will and commit for excellence; there’s no shortcut for perfection, but work harder will definitely help. Contact PHONE:  650-240-6147  EMAIL:  TC18FWD@gmail.com Hobbies Badminton  Board Games  Cooking  Video Games Skills  * Proficient in Windows, MS Word, MS Excel, MS Power Point * Typing up to 80 words per minute, and 10-key skill * Bilingual – Proficient in English and Chinese-Mandarin * Basic Plumbing and Handyman Skills |  | EDUCATIONSan Jose State University 06/2012 – 09/2013  Received Bachelor of Arts Degree in Psychology College of San Mateo 2006 – 2011  Completed total of 70 Semester transferable units WORK EXPERIENCELegacy Lands, LLC *Handyman* 2016–Current (Per Diem)   * Help flipping houses for rent/sale * Plumbing work: repair/replace toilets and sinks, unclogging drains * Handyman work: replace ceiling lights/chandeliers, patching and painting walls, tiling kitchen and bathroom floors.  Super Cue Cafe *Corporate Manger/Co-Owner* 2013–2018   * Helped opening all 5 store locations, by having Interviewed, hired, and trained all starting staff members to open the stores; designed the lay out of the store for proper traffic flow of customers, staff, and air; supported the store until the store manager is ready to take over * Managed three co-owned store locations * Written all forms, policies and SOP for the corporate * Analyzed each store’s hourly revenue to efficiently control labor cost * Analyzed each store’s revenue by items to decide which items to keep/replace/refine * Worked with drink industry professional to help create new seasonal items * Did inventory and orders for all stores * Did equipment maintenance for all stores * Verified all member’s work hours to properly allocate tips, and ensure members are properly paid * Accounted all cash sales and deposits * All co-owned stores’ revenues increased from 5~20% (Year-to-Year)  Ocha Tea Café *Store Manager* 2008–2012   * Worked directly with the CEO to make important financial decisions for the store * Interviewed, trained, and supervised all employees * Ordered and coordinated supplies for the store * Provided time and cost-efficient work schedules and reviewed time cards * Handled customer complaints * Performed cash-related functions, including preparing revenue spreadsheets for the CEO and, accounts payables.  Starbucks *Barista* 2006–2008   * Handled cash transactions with 100% accuracy * Provided excellence customer service * Maintained store cleanliness * Learnt to make all the drinks within first week of job  U.S. Army *92A Automated Logistical Supply Specialist* 2003–2006   * Earned early promotion from Private Frist Class to Specialist (only available for top 2% of the soldiers within that rank) * Passed every tests and trainings the first try * Operated the Standard Army Retail Supply System (SARSS II) efficiently * Oversea trained for two years in South Korea * Honorably discharged with 4 years of G.I. Bill benefits |
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